FWD Takaful Berhad

Undergraduate Scholarship Programme Application Form

*Borang Permohonan Program Biasiswa Pra-Siswazah*

Please read the following instructions carefully before completing the application:

*Sila baca arahan berikut dengan teliti sebelum melengkapkan borang permohonan:*

|  |  |
| --- | --- |
| 1. Each applicant can submit ONE application only.

*Setiap pemohon hanya dibenarkan membuat SATU permohonan sahaja.*1. All required supporting documents MUST be certified ‘true copies’ as per the original documents by the relevant authorities.

*Semua dokumen sokongan perlu mendapatkan pengesahan sijil asal daripada pihak berkuasa yang berkenaan.*1. All fields in the form must be filled up properly and clearly and must not be left blank. State “Not Applicable” or “‘NA” for areas that that are not applicable to you.

*Semua ruang perlu diisi dengan betul dan jelas. Jangan tinggalkan sebarang tempat kosong. Sila nyatakan “Tidak Berkenaan” atau “TB” untuk ruang yang tidak berkenaan.*1. Ensure your application is for courses at the public and/or private universities and/or colleges approved by FWD Takaful only, for which you could gain acceptance to.

*Sila pastikan permohonan dibuat untuk kursus di universiti dan/atau kolej awam atau persendirian yang diluluskan oleh FWD Takaful sahaja, dimana pemohon boleh mendapat tawaran.*1. Please send the duly completed form with all the required supporting documents latest by 23 April 2021 to:

*Sila hantarkan borang permohonan yang lengkap beserta dokumen sokongan yang diperlukan ke alamat berikut sebelum 30 April 2022:* | Please paste your recent passport-sized photograph here*Sila tampal gambar terbaru anda berukuran pasport disini* |

Human Resource (Scholarship Programme)
FWD Takaful Berhad
Level 29, Menara Shell
No. 211, Jalan Tun Sambanthan

59470 Kuala Lumpur, Malaysia

Or email your application to: scholarship@fwd.com

*Atau e-mel borang permohonan ke: scholarship@fwd.com*

|  |  |
| --- | --- |
| SECTION A | PERSONAL DETAILS (*MAKLUMAT PERIBADI)* |
| Name as per NRIC*Nama seperti di Kad Pengenalan* | : |  |
| Residential Address*Alamat Kediaman* | : |  |
|  | : |  |
| House Tel. No.*No. Tel Rumah* | : |  | Mobile No.*No. Tel Mudah Alih* | : |  |
| NRIC *No K/P* | : |  | Email Address*Alamat e-mel* | : |  |
| Nationality *Warganegara* | : |  | Gender *Jantina* | : |  |
| Date of Birth *Tarikh Lahir* | : |  |  |  |  |

|  |  |
| --- | --- |
| SECTION B | UNIVERSITIES AND FIELD OF STUDIES (PLEASE LIST YOUR TOP 3 CHOICE) *UNIVERSITI DAN BIDANG PENGAJIAN (SILA SENARAIKAN 3 PILIHAN UTAMA*) |

|  |  |  |
| --- | --- | --- |
| NO | COURSES (*KURSUS*) | UNIVERSITIES (*UNIVERSITI*) |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

|  |  |
| --- | --- |
| SECTION C | EDUCATIONAL QUALIFICATION / EXTRA CURRICULAR ACTIVITIES  *KELAYAKAN AKADEMIK / AKTIVITI KURIKULUM TAMBAHAN* |

Sijil Pelajaran Malaysia (SPM):

|  |  |  |
| --- | --- | --- |
| Name of School *Nama Sekolah* | : |  |
| Year of Completion *Tahun Tamat Pengajian* | : |  | Final Grade*Gred Akhir* | : |  |

Detailed Grade *Butiran Gred*:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NO | SUBJECT (*SUBJEK*) | GRADE (*GRED*) |  | NO | SUBJECT (*SUBJEK*) | GRADE (*GRED*) |
| 1 |  |  |  | 9 |  |  |
| 2 |  |  |  | 10 |  |  |
| 3 |  |  |  | 11 |  |  |
| 4 |  |  |  | 12 |  |  |
| 5 |  |  |  | 13 |  |  |
| 6 |  |  |  | 14 |  |  |
| 7 |  |  |  | 15 |  |  |
| 8 |  |  |  | 16 |  |  |

Sijil Tinggi Persekolahan Malaysia (STPM):

|  |  |  |
| --- | --- | --- |
| Name of School*Nama Sekolah* | : |  |
| Year of Completion *Tahun Tamat Pengajian* | : |  | Final Grade *Gred Akhir* | : |  |

Detailed Grade *Butiran Gred*:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NO | SUBJECT (*SUBJEK*) | GRADE (GRED) |  | NO | SUBJECT (*SUBJEK*) | GRADE (*GRED*) |
| 1 |  |  |  | 6 |  |  |
| 2 |  |  |  | 7 |  |  |
| 3 |  |  |  | 8 |  |  |
| 4 |  |  |  | 9 |  |  |
| 5 |  |  |  | 10 |  |  |

Other Qualifications or Awards Received

*Kelayakan lain atau Anugerah yang telah diterima*

|  |  |  |  |
| --- | --- | --- | --- |
| NO | NAME OF QUALIFICATION OR AWARD RECEIVED (*NAMA KELAYAKAN ATAU ANUGERAH YANG DITERIMA*) | AWARDED BY(*DIANUGERAHKAN OLEH*) | DATE OF AWARD(*TARIKH ANUGERAH*) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |

Extra Curricular activities

*Aktiviti Kurikulum Tambahan*

|  |  |  |  |
| --- | --- | --- | --- |
| NO | NAME OF SOCIETIES/CLUBS/SPORTS/OTHER ACTIVITIES(*NAMA PERSATUAN/KELAB/SUKAN/AKTIVITI LAIN*) | POSITION HELD (*JAWATAN YANG DISANDANG*) | YEAR(*TAHUN*) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |

|  |  |
| --- | --- |
| SECTION D  | FAMILY AND INCOME DETAILS (*BUTIRAN KELUARGA DAN PENDAPATAN*) |
| Legal Guardian, where applicable*Penjaga Sah, sekiranya berkenaan* | : |  |
| Father’s Name*Nama Bapa* | : |  | Mother’s Name*Nama Ibu* | : |  |
| Age *Umur* | : |  | Age *Umur* | : |  |
| NRIC No. *No. K/P* | : |  | NRIC No.*No. K/P* | : |  |
| Occupation *Pekerjaan* | : |  | Occupation *Pekerjaan* | : |  |
| Name of Employer *Nama Majikan* | : |  | Name of Employer *Nama Majikan* | : |  |
| Address of employer *Alamat Majikan* | : |  | Address of employer *Alamat Majikan* | : |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Date Start*Tarikh Mula* | : |  | Date Start *Tarikh Mula* | : |  |
| Office Tel. No. *No. Tel. Pejabat* | : |  | Office Tel. No.*No. Tel. Pejabat* | : |  |
| Mobile No. *No. Tel Bimbit* | : |  | Mobile No.*No. Tel Bimbit* | : |  |

|  |
| --- |
| SUMMARY OF INCOME (*RINGKASAN PENDAPATAN*)(Please attach relevant documents i.e. salary slip, statement of income, wherever applicable) *Sila lampirkan dokumen berkaitan seperti slip atau penyata pendapatan, yang berkenaan* |
| Family Members *Ahli Keluarga* | Gross Income Per Month (RM) *Pendapatan Kasar Bulanan (RM)*) |
| 1. Legal Guardian, where applicable

*Penjaga Sah, dimana berkenaan* |  |
| 2. Father *Bapa* |  |
| 3. Mother *Ibu* |  |
| 4. Applicant *Pemohon* |  |
| Other sources of income e.g. rental, etc. (please specify)*Sumber pendapatan lain contoh sewa, dan lain-lain (sila nyatakan)*) |
| 1. |  |
| 2. |  |
| 3. |  |
| TOTAL *JUMLAH* |  |

|  |
| --- |
| Other information: Please tick at the appropriate box and provide the information accordingly  *Maklumat Tambahan: Sila tandakan dikotak yang sesuai dan nyatakan maklumat sewajarnya* |
| 1 | Current residence:*Kediaman sekarang* |  | Owned, fully paid*Milik sendiri, telah selesai bayaran* |  | Rented: Monthly rental, RM *Sewa: Sewa bulanan, RM* |  |
|  | Owned, under mortgaged: Monthly instalment: RM *Milik sendiri,* *gadai janji: Bayaran bulanan: RM* |  |
| 2 | Type of Residence(Please specify) *Jenis kediaman (sila nyatakan*) | : |  | e.g. bungalow/semi-D/terrace/condominium/flat etc. *contoh: banglo/semi-D/teres/kondominium/dsbgnya* |
| 3 | Do your parents/legal guardian own any lands/houses/shop lots or other immoveable assets*Adakah ibubapa/penjaga sah memiliki tanah/rumah/lot kedai atau harta tak alih* |  | Yes *Ya* |  | No *Tidak* |
|  | If yes, please state the type and estimated value *Sekiranya ya, sila nyatakan jenis dan anggaran nilai*: Type *Jenis* |  | Value *Nilai*: RM |  |
|  |  |  |  |  |  |
| 4 | Do your parents/legal guardian have any shares, unit trusts or other investment? *Adakah ibubapa/penjaga sah memiliki saham, unit amanah atau pelaburan lain?* |  | Yes *Ya* |  | No *Tidak* |
|  |  |  |  |  |
|  | If yes, please state the type and estimated value *Sekiranya ya, sila nyatakan jenis dan anggaran nilai*: Type *Jenis* |  | Value *Nilai*: RM |  |
| 5 | How many of your siblings (if any) contribute to household income? *Berapa ramai adik-beradik yang menyumbang kepada pendapatan seisi keluarga* |  |
| 6 | Total monthly contribution from siblings *Jumlah pendapatan bulanan daripada adik-beradik*: RM |  |  |
| NAMES AND PARTICULARS OF SIBLINGS (BUTIRAN ADIK-BERADIK)(Please use separate sheet if necessary) (*Gunakan lampiran, sekiranya perlu*) |
| No | Name*Nama* | Age *Umur* | Occupation/ Still studying *Pekerjaan / Masih belajar* | Name of employer/ School/ College/ Univ etc. *Nama majikan/ sekolah/ kolej/ Univ dan lain-lain* | Recipient of scholarship from any organization, if any *Penerima biasiswa daripada mana-mana organisasi, sekiranya ada* |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |

|  |
| --- |
| Do you have any relatives working in FWD Takaful? Adakah anda mempunyai saudara yang berkerja di FWD Takaful? Yes/*Ya* ( ) No/*Tidak* ( )If Yes, please provide details*Sekiranya Ya, sila nyatakan butiran*: |

|  |  |
| --- | --- |
| SECTION E  | FINANCIAL ASSISTANCE (*BANTUAN KEWANGAN*) |

|  |
| --- |
| Are you presently receiving any financial assistance from any organizations/ institutions/foundations/ government bodies etc.? *Adakah anda menerima sebarang bantuan kewangan daripada mana-mana organisasi / institusi / yayasan/ badan kerajaan dsbgnya?* Yes/*Ya* ( ) No/*Tidak* ( )If yes, please provide details *Sekiranya Ya, sila nyatakan butiran*:  |
| Have you applied for any other Scholarships / Grants / Education Loans etc.? *Adakah anda telah membuat permohonan untuk program biasiswa / geran / pinjaman pembelajaran yang lain?*Yes/*Ya* ( ) No/*Tidak* ( )If Yes, please provide details *Sekiranya Ya, sila nyatakan butiran*: |

|  |  |
| --- | --- |
| SECTION F  | SOURCE OF INFORMATION (*SUMBER MAKLUMAT*) |

|  |
| --- |
| How did you find out about the FWD Takaful Berhad Scholarship Programme? Please tick at the appropriate boxes. *Bagaimanakah anda mendapat maklumat mengenai Program Biasiswa FWD Takaful Berhad? Sila tandakan pada kotak yang sewajarnya* |
| Social Media *Media Sosial*: |
| Instagram |  | Facebook  |  |  |
| Others *Lain-lain* : |
| FWD Takaful website *Laman sesawang FWD Takaful* |  | Friends *Kawan-kawan* |  | Family/Relative *Keluarga/Saudara* |  |  |
|  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| SECTION G  | REFEREES (*RUJUKAN*) |

Please provide names, addresses, occupations, and contact nos. of two (2) referees who are not related to you for us to contact as character references. Please ensure that you get the consent of the referees before disclosing their personal data to us.

*Sila berikan nama, alamat, pekerjaan dan dua (2) nombor rujukan yang tidak berkaitan dengan anda untuk semakan peribadi karakter anda. Pastikan anda mendapat kebenaran daripada pihak yang akan dirujuk terlebih dahulu sebelum mendedahkan butiran mereka.*

|  |
| --- |
| Referee 1 *Rujukan 1*: |
| Name as per NRIC *Nama seperti di Kad Pengenalan* | : |  |
| Residential Address *Alamat Kediaman* | : |  |
|  | : |  |
|  | : |  |
| House Tel. No *No. Tel Rumah* | : |  | Mobile No *No. Tel Bimbit* | : |  |
| NRIC *No. Kad Pengenalan* | : |  | Email Address *Alamat e-mel* | : |  |

|  |
| --- |
| Referee 2 *Rujukan 2*: |
| Name as per NRIC *Nama seperti di Kad Pengenalan* | : |  |
| Residential Address *Alamat Kediaman* | : |  |
|  | : |  |
|  | : |  |
| House Tel. No *No. Tel Rumah* | : |  | Mobile No *No. Tel Bimbit* | : |  |
| NRIC *No. Kad Pengenalan* | : |  | Email Address *Alamat e-mel* | : |  |

Notice:

The personal data collected in this form will be used for purposes related to your scholarship application. These purposes include without limitation, to assess your eligibility leading to the selection for the scholarship programme, to conduct reference and background checks, and for verification of information. We will not disclose your personal data to any third party, whether located in or outside Malaysia, unless it is required for these purposes. Failure to provide the information requested for may influence the outcome of your application. By signing at the bottom of this form, you are consenting the processing of your personal data for the stated purposes.

It is FWD Takaful Berhad’s policy to retain the personal data of unsuccessful applicants for a period of 12 months from the date of application. To access or correct your information, please write to Human Resources Department to the attention of Manager, Learning and Development (details of which are on the first page of this form) with your name, correspondence address, contact number and details of your request.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, NRIC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

do hereby certify that all information provided in this application are true and accurate to the best of my knowledge and have not withheld any material information which might influence the consideration of this application. I understand that any misrepresentation/ false declaration will result in cancellation or withdrawal of any scholarship awarded.

I also authorize any investigation of the above information for the purpose of verification. I confirm that I have obtained the consent of my parent(s), legal guardian(s), sibling(s), referee(s) and/or other third parties to disclose their personal data as requested in this form.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Applicant’s signature |  | Date |

Notis:

Data peribadi yang terdapat di dalam borang ini akan digunakan untuk tujuan yang berkaitan dengan permohonan biasiswa. Penggunaannya adalah termasuk dan tidak terhad kepada untuk menilai kelayakan pemilihan ke program ini, tujuan rujukan dan penyemakan latarbelakang dan untuk pengesahan butiran yang disediakan. Pihak kami tidak akan mendedahkan data peribadi ini kepada mana-mana pihak ketiga yang berada di dalam atau di luar negara Malaysia melainkan untuk tujuan yang sama. Kegagalan untuk memberikan butiran yang diperlukan mungkin akan mempengaruhi keputusan permohonan. Dengan menandatangani borang ini, anda telah memberikan kebenaran untuk kami memproses data peribadi anda seperti tujuan yang tersebut diatas.

Adalah menjadi polisi FWD Takaful untuk menyimpan data pemohon yang tidak berjaya untuk tempoh selama 12 bulan dari tarikh permohonan. Sekiranya anda ingin melihat atau membuat pembetulan, sila ajukan surat permohanan kepada Pengurus, Latihan dan Pembangunan, Jabatan Sumber Manusia (butirannya terdapat di muka surat pertama pad borang permohonan ini) dengan menyatakan nama, alamat surat-menyurat, nombor untuk dihubungi dan butiran lanjut permohonan anda.

Adalah saya, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. No. K/P:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dengan ini mengesahkan bahawa semua butiran yang diberikan di dalam borang permohonan ini adalah benar dan tepat di dalam pengetahuan saya. Saya juga tidak menyekat mana-mana butiran yang mungkin mempengaruhi pertimbangan untuk permohonan ini. Saya sedia maklum bahawa sebarang kesalahan atau pengisytiharan palsu boleh menyebabkan pembatalan atau penarikan semula biasiswa yang telah diberi.

Saya juga membenarkan penyiasatan keatas semua butiran di atas untuk tujuan pengesahan. Saya mengesahkan bahawa saya telah mendapat kebenaran daripada ibubapa, penjaga sah, adik-beradik, pihak rujukan dan/atau pihak ketiga untuk mendedahkan butiran peribadi mereka seperti yang diminta di dalam borang ini.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Tandatangan pemohon Tarikh

|  |  |
| --- | --- |
| SECTION H  | CHECKLIST (✓) |

|  |  |
| --- | --- |
| Completed application form *Borang permohonan yang lengkap* |  |
| Certified true copy of NRIC (both sides on A4 paper) *Salinan Kad Pengenalan yang disahkan (depan/belakang di atas kertas bersaiz A4*) |  |
| Certified true copy of SPM trial result or any higher education transcript*Salinan keputusan SPM percubaan atau transkrip akademi yang disahkan* |  |
| Certified true copy of applicant’s/parents’/guardian’s most recent EA/BE forms/pay slips *Salinan terbaru borang EA/BE atau slip pendapatan pemohon/ ibubapa / penjaga sah yang disahkan* |  |
| Tax return form / any proof of income *Borang penolakan cukai atau bukti pendapatan* |  |
| Recent passport-sized color photograph*Gambar terbaru yang berwarna, bersaiz pasport* |  |
| Acceptance/ Offer letter from the Approved List of Colleges and Universities by FWD Takaful *Surat tawaran / penerimaan ke Kolej atau Univeristi yang diluluskan oleh FWD Takaful* |  |

FWD Takaful Berhad accepts documents that are certified by any of the following individuals

*FWD Takaful hanya menerima dokumen yang disahkan oleh individu berikut*:

1. Grade A Government Officer *Pegawai Kerajaan Gred A*
2. School Principal / Headmaster *Pengetua*
3. Commissioner of Oath *Suruhanjaya Sumpah*
4. “Ketua Kampung”
5. “Ahli Jawatankuasa Kemajuan dan Keselamatan Kampung”
6. The employer or authorized representative of the employer

*Majikan atau wakil yang dibenarkan oleh majikan*

|  |  |
| --- | --- |
| SECTION I  | FOR OFFICE USE ONLY (UNTUK KEGUNAAN PEJABAT SAHAJA) |

|  |  |  |
| --- | --- | --- |
| Date application received and received by *Tarikh penerimaan dan diterima oleh* | : |  |
| Shortlisted for interview*Disenarai pendek* | Yes / *Ya* |  | No / *Tidak* |  |
|  |
| Comments *Komen*: |